

[www.CortezHomeValues.com](http://www.CortezHomeValues.com)  
970-739-0455

Cortez Country Living  


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# HOME MAINTENANCE CHECKLIST

For you from

Robin Rice, Your Cortez Realtor

**Cortez Country Living**  


**ROBIN RICE**  
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# HOME MAINTENANCE CHECKLIST

## WINTER

### DECEMBER

- Inspect, and possibly change out HVAC filters
- Clean kitchen sink disposal
- Clean range hood filters
- Inspect your fire extinguisher(s)
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

### JANUARY

- Inspect, and possibly change out HVAC filters
- Clean kitchen sink disposal
- Clean range hood filters
- Inspect your fire extinguisher(s)
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

### FEBRUARY

- Inspect, and possibly change out HVAC filters
- Clean kitchen sink disposal
- Clean range hood filters
- Inspect your fire extinguisher(s)
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

### QUARTERLY

- Test smoke/carbon monoxide detectors
- Test garage door auto-reverse feature
- Run water and flush toilets in unused spaces
- Check water softener, add salt if needed
- \_\_\_\_\_
- \_\_\_\_\_

### BIANNUALLY

- Give your house a deep clean
- Vacuum your refrigerator coils
- \_\_\_\_\_
- \_\_\_\_\_

### ANNUALLY

- Regularly check for ice dams and icicles
- Test your electricity to the extent that you can
- Tighten any handles, knobs, racks, etc.
- Check all locks and deadbolts on your doors and windows
- Check caulking around showers and bathtubs; repair as needed
- Remove showerheads and clean sediment
- Deep clean and inspect the basement
- \_\_\_\_\_
- \_\_\_\_\_

# HOME MAINTENANCE CHECKLIST

## SPRING

### MARCH

- Inspect, and possibly change out HVAC filters
- Clean kitchen sink disposal
- Clean range hood filters
- Inspect your fire extinguisher(s)
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

### APRIL

- Inspect, and possibly change out HVAC filters
- Clean kitchen sink disposal
- Clean range hood filters
- Inspect your fire extinguisher(s)
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

### MAY

- Inspect, and possibly change out HVAC filters
- Clean kitchen sink disposal
- Clean range hood filters
- inspect your fire extinguisher(s)
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

### QUARTERLY

- Test smoke/carbon monoxide detectors
- Test garage door auto-reverse feature
- Run water and flush toilets in unused spaces
- Check water softener, add salt if needed
- \_\_\_\_\_
- \_\_\_\_\_

### BIANNUALLY

- Test your water heater's pressure relief valve
- Replace batteries in smoke/carbon monoxide detectors
- \_\_\_\_\_
- \_\_\_\_\_

### ANNUALLY

- Check the exterior drainage
- Clean out gutters
- Inspect the exterior of your home
- Get your air conditioning system ready for summer; consider servicing
- Repair/replace damaged window screens
- Clear dead plants/shrubs from the house
- Check trees for interference with electric lines
- Inspect roofing for damage, leaks, etc.
- \_\_\_\_\_
- \_\_\_\_\_

# HOME MAINTENANCE CHECKLIST

## SUMMER

### JUNE

- Inspect, and possibly change out HVAC filters
- Clean kitchen sink disposal
- Clean range hood filters
- Inspect your fire extinguisher(s)
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

### JULY

- Inspect, and possibly change out HVAC filters
- Clean kitchen sink disposal
- Clean range hood filters
- Inspect your fire extinguisher(s)
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

### AUGUST

- Inspect, and possibly change out HVAC filters
- Clean kitchen sink disposal
- Clean range hood filters
- Inspect your fire extinguisher(s)
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

### QUARTERLY

- Test smoke/carbon monoxide detectors
- Test garage door auto-reverse feature
- Run water and flush toilets in unused spaces
- Check water softener, add salt if needed
- \_\_\_\_\_
- \_\_\_\_\_

### BIANNUALLY

- Give your house a deep clean
- Vacuum your refrigerator coils
- \_\_\_\_\_
- \_\_\_\_\_

### ANNUALLY

- Check grout in bathrooms, kitchen, etc.; repair as needed
- Inspect plumbing for leaks, clean aerators on faucets
- Take care of any insect problems you may have
- Clean and repair deck/patio as needed
- Clean out window wells of debris
- Check and clean dryer vent, other exhaust vents to exterior of home
- Clean garage
- \_\_\_\_\_
- \_\_\_\_\_

# HOME MAINTENANCE CHECKLIST

## FALL

### SEPTEMBER

- Inspect, and possibly change out HVAC filters
- Clean kitchen sink disposal
- Clean range hood filters
- Inspect your fire extinguisher(s)
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

### OCTOBER

- Inspect, and possibly change out HVAC filters
- Clean kitchen sink disposal
- Clean range hood filters
- Inspect your fire extinguisher(s)
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

### NOVEMBER

- Inspect, and possibly change out HVAC filters
- Clean kitchen sink disposal
- Clean range hood filters
- Inspect your fire extinguisher(s)
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

### QUARTERLY

- Test smoke/carbon monoxide detectors
- Test garage door auto-reverse feature
- Run water and flush toilets in unused spaces
- Check water softener, add salt if needed
- \_\_\_\_\_
- \_\_\_\_\_

### BIANNUALLY

- Test your water heater's pressure relief valve
- Replace batteries in smoke/carbon monoxide detectors
- \_\_\_\_\_
- \_\_\_\_\_

### ANNUALLY

- Flush hot water heater and remove sediment
- Winterize air conditioning system
- Get heating system ready for winter
- Turn off and flush outdoor water faucets
- Get chimney cleaned
- Test sump pump
- Check driveway/pavement for cracks
- Buy winter gear
- \_\_\_\_\_
- \_\_\_\_\_



**TOGETHER, YOU AND ROBIN RICE  
WILL WORK TOGETHER AND WILL  
SELL YOUR HOUSE  
“SOLD”**

**60 last year (18 of which were expired homes)**

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**Selling Your Home!**